

**Town of Watertown  
School Building Committee  
Three Elementary School Projects  
Wednesday, November 17, 2021  
via ZOOM 6:00p.m. – 7:00p.m.**

**MINUTES**

**Committee Members Present:** Mark Sideris (chair), Deanne Galdston, Heidi Perkins, Steve Magoon, James Kane, Leo Patterson and Vincent Piccirilli

**Committee Members Absent:** John Portz (vice-chair), Lindsay Mosca, Kelly Kurlbaum, Paul Anastasi and Tom Tracy

**Others Present:** Daren Sawyer and Julie Rahilly (Architectural Team, Ai3 Architects); Vivian Varbedian, Tom Finnegan and Alana Forbes (OPM, Hill International); Cristy Murphy (Compass Project Management) and Stacy Phelan

1. **Call to Order:** Chairman Mark Sideris called the meeting to order at 6:02 p.m. Vincent Piccirilli took a roll call of Committee Members present.

2. **Approval of Meeting Minutes – October 20, 2021**

Chairman Sideris made a motion to approve the Elementary meeting minutes for October 20, 2021. Vincent Piccirilli motions to adopt the minutes as written; Steve Magoon seconded. All were in favor on a roll call vote.

3. **Review/Approval of Elementary monthly Invoices:**

Vivian Varbedian presented the Elementary School projects invoices totaling \$3,026,336.86.

**The Elementary invoices read as follows:**

- *Hill International - \$90,210.00*
- *Ai3 Architects - \$113,486.58 \$3,187.50 (Reimbursable Expenses) and \$78,885.85 (Extra Services)*
- *Brait Builders - \$2,497,948.38*
- *UTS (Testing Agency) – \$700.00*
- *Colliers International - \$15,114.17*
- *FF&E Invoices - \$167,439.38*
- *Ridgeline Energy Analytics - \$4,330.00*
- *A. Walecka & Sons Moving - \$55,035.00*

Vincent Piccirilli made a motion to approve the Elementary School projects monthly invoices of \$3,026,336.86 Steve Magoon seconded. All were in favor on a roll call vote.

- **Review/Approval of High School Project Invoices:**

Vivian Varbedian presented the High School project invoices totaling \$652,008.45.

**The High School invoices read as follows:**

- *Compass Project Management - \$22,219.75*
- *Ai3 Architects - \$129,331.30 (Base Services)*
- *Ai3 Architects - \$500,457.40 (Extra Services)*

Chairman Sideris made a motion to approve the High School invoices. Vincent Piccirilli motions to approve the High School invoices for \$652,008.45. Steve Magoon seconded. All were in favor on a roll call vote.

- **Review/Approval**  
**Additional FF&E Items for Early Education**

Vivian Varbedian presented and reviewed the Additional FF&E items for Early Education, which is for the Pre-School, Pre-Kindergarten grade. The request for approval is for items listed which reflects Furniture, Fixtures and Equipment (FF&E) of Purchase Order Amendment for \$19,970.94. This will be included as part of the WB Mason furniture order for Hosmer Elementary school. In addition, requested approval needed for Amendment #5 for Ai3 coordination of FF&E of \$6,930.00.

Two separate motions are needed for both amendments. Chairman Sideris asked for a motion for approval of Purchase Order Amendment of FFE for \$19,970.94. Vincent Piccirilli moved, and Steve Magoon seconded. Secondly, Chairman Sideris asked for a motion to approve Amendment #5 for Ai3 coordination of FF&E for \$6,930.00. Vincent Piccirilli moved, and Steve Magoon seconded.

**4. Executive Summary**

Vivian Varbedian discussed and presented Novembers Executive Summary for Hosmer, Cunniff and Lowell Elementary school projects. The School Building Committee toured the New Hosmer Elementary school to see how construction and interior work is progressing. There is still work ahead to complete the project by end of December 2021. FF&E delivery will begin on January 3, 2022. The Pre-School/Pre-Kindergarten from Phillips building will move into the New Hosmer Elementary school at the beginning of February 2022. Hosmer Z-shaped will move in from February 16 thru February 18. Students will start new classes in the New Hosmer Elementary school after February vacation. Also, the moving company, Walecka & Sons will be coordinated to have Lowell Elementary school moved to St. Jude within the same time period as well as to the Phillips building once building is vacated.

**5. Elementary Schools Project Updates**

**Hosmer: Playground Lighting Updates**

Vivian Varbedian briefly discussed the project update for the turnover of Playground to Town Department of Facilities and Hours of Illumination. Vivian informed the Public and School Building Committee members aware that the playground is completed and has been officially turned over to the Department of Facilities and to the town itself. Currently, lights around the safety and pedestrian walkway near and around the playground are not illuminated. It is anticipated to have the lights energized by the end of the year. Hopefully, as a community you will have opportunity to meet with the public, discuss the hours of operation and determine

what the hours of operation will be for the lights.

## **6. Elementary School Questions / Comments**

- **Question 1** – – AnnMarie Cloonan needed clarification about reviewing tonight some of the proposed plans? If the neighborhood and the School Building Committee are not on the same page, is it escalated to Town Council?

**Response** – Chairman Sideris stated that the proposed plans will be reviewed at the next meeting. This will include the green space at the field that has not been constructed yet. Vivian Varbedian stated that signage will also be discussed as part of the green space. Chairman Sideris also stated that due to the Town Manager discussion, he felt that there were a few items budgeted through this process for the field, that it should be handled through the School Building Committee then have a neighborhood meeting as well as an update then report back to him as to how to proceed with the additional funds that will be needed. A discussion will be needed if not on the same page. AnnMarie is hopeful that everyone is in agreement that we can come to terms and want all the elected officials involved.

- **Comment A**– Chairman Sideris stated that a neighborhood meeting will happen to discuss the lighting issues. The Facilities department will be able to listen and decide what potentially can be the hours of the lights being on and off. Also, Vivian Varbedian informed all that hopefully a presentation can happen next month on the O’Connor Field. There were lots of questions about the field and playground regarding the lighting concerns. Chairman Sideris intentions are to present to the Building Committee then schedule a neighborhood meeting to discuss further just for the people that live in that neighborhood.

## **7. End of Elementary School Project Business Meeting**

Chairman Sideris ended the Elementary School Project Business meeting at 6:23pm.