

**Town of Watertown School
Building Committee
Three Elementary School Projects
Wednesday, July 19, 2023
via ZOOM 6:00p.m. – 7:00p.m.**

M I N U T E S

Committee Members Present: Mark Sideris (chair), John Portz (vice-chair), Vincent Piccirilli Deanne Galdston, Lindsay Mosca, Denise Moroney, Steve Magoon, Leo Patterson and Paul Anastasi

Committee Members Absent: Kelly Kurlbaum and Thomas Tracy

- *Officially no longer with the School Building Committee* – Heidi Perkins and James Kane

Others Present: Daren Sawyer, Nate Williams and Andrew Cunneen (Ai3 Architects), Thomas Finnegan, Vivian Varbedian and Alana Forbes (OPM, Hill International), Christy Murphy and Joel Giacobozzi (Compass Project Management), Andrew Street (Vertex Engineering) and Stacy Phelan

1. Call to Order: Chairman Mark Sideris called the meeting to order at 6:04p.m. John Portz took a roll call of School Building Committee members present.

2. Approval of Meeting Minutes – March 15, 2023 & April 19, 2023

Chairman Sideris made a motion to approve the Elementary Meeting Minutes for both March 15, 2023 and April 19, 2023 as written. Vincent Piccirilli moved meeting minutes with John Portz seconded. All were in favor on a roll call vote.

3. Review / Approval of Elementary Schools Monthly Invoices

Thomas Finnegan presented the Elementary school work completed April invoices.

April 2023 invoices are as follows w/total at \$4,055,119.82:

- Hill International – \$71,660.00
- Ai3 Architects (Basic Services) - \$57,423.05
- Ai3 Architects – (Extra Services) - \$3,417.87
- Ai3 Architects (Reimbursables Services) – 817.50
- Brait Builders (Payment Req # 35) – \$220,420.00
- CTA Construction Managers (Payment Req #14) - \$3,696,378.97
- UTS Hosmer- \$840.00
- UTS Lowell - \$1,050.00
- Colliers International - \$1,039.93
- Ridgeline Energy Analytics - \$1,572.50
- RCN Telecom Services - \$500.00

Chairman Sideris made a motion to approve the Elementary School projects invoices for \$4,055,119.82. Vincent Piccirilli moves for approval of invoices with Steve Magoon seconded. All were in favor on a roll call vote.

4. Executive Summary

Vivian Varbedian presented and reviewed the Executive Summary highlights for May 2023.

The Executive Summary displayed pictures of progress of the exterior of Lowell Elementary School building pushing to have the project completed. As you look on the Executive Summary with the financials, you can anticipate approvals for this month with no added change orders.

Hosmer Elementary school Field work is still in progress with the ballfield construction & PV scope of work continuing – Scheduled completion June 2023.

Lowell Elementary school work is continuing with Installation of PV panels, GFRP & Roof edge metal installation continuing, Power & Controls to all mechanical equipment continuing, Sheetrock, taping, prime/first coat painting, and ceiling grid continuing, Elevator upgrades are being scheduled, Ceramic tile ongoing in both Zones 1 & 2, Finish sprinkler, plumbing, HVAC and electrical work is continuing, Casework and millwork continuing, New Switchgear scheduled to arrive onsite June/July 2023, Lowell street granite curbing and preparation for sidewalks is occurring and Furniture, Fixture, and Equipment (FF&E) delivery remains scheduled from July 17, 2023 to mid- August timeframe.

5. Elementary School Questions / Comments

Question 1 – Steve Magoon asked about the status of planting the grass on the Hosmer ballfield and raised tables/crosswalks at both Cunniff & Hosmer Elementary school?

Response – T.J. Dahill of Brait Builders explained that sod on the field is tentatively scheduled for Tuesday next week. Irrigation heads are being dropped in right now which will be complete by the end of the week, sod is available ready to go once we know the irrigation system is fully operational. Sod will be bought in the next day which we will have 2-3 days to have the sod in. The middle to end of next week expectation is to have sod down on the grass fields. Also, we have been engaged with a 3rd party engineer to do a peer review of the construction of the raised tables at both Hosmer and Cunniff Elementary school. The company Vanasse who does some work in town has been in touch with both Tyler and Greg of DPW about the process. They are expecting to have a report by end of the week or early next week at which point a meeting will be set-up with both Tyler and Greg onsite with possibly Vertex, Ai3 Architects and Hill International attending to find out what the next viable steps will be. Vivian Varbedian asked T.J Dahill what can the town expect on when to play or use the field? T.J. Dahill stated that the specifications say that within (10) days of having the sod installed, we will obtain preliminary acceptance of the sod, installation by the Landscape Architect then within (10) weeks after that come out again for a final acceptance. There is a certain depth of root growth that is needed then Landscape Architect will give final acceptance of the sod field which then the maintenance will be turned over to the town. At this point, the Landscape Architect discretion if yes, it is accepted but wait to play until the spring or Yes/No this is good, but it really depends on the root growth. There is 12-14 weeks after installation that you can potentially get a final acceptance by the Landscape Architect. Vivian Varbedian asked what time frame does this lead us into? If they are coming out beginning of next week the sod will be down, assuming the Landscape Architect will be back onsite by the end or the beginning around Memorial Day weekend. Anticipation is all of June, all of July, and most of August we will be waiting to see final acceptance. T.J. Dahill stating Yes, sounds correct.

6. End of Elementary School Project Business Meeting

Chairman Sideris ended the Elementary School Project Business meeting at 6:16pm.