

**Town of Watertown
School Building Committee
Three Elementary School Projects
Wednesday, Nov 15, 2023
via ZOOM 6:00p.m. – 7:00p.m.**

M I N U T E S

Committee Members Present: Mark Sideris (chair), John Portz (vice-chair), Vincent Piccirilli, Deanne Galdston, Lindsay Mosca, Denise Moroney, Steve Magoon and Leo Patterson

Committee Members Absent: Kelly Kurlbaum, Thomas Tracy and Paul Anastasi

Others Present: Daren Sawyer, Andrew Cunneen and Nathaniel Williams (Ai3 Architects), Thomas Finnegan, Vivian Varbedian and Alana Forbes (OPM, Hill International), Christy Murphy and Chase Terrio (Compass Project Management)

1. Call to Order: The meeting began at 6:05p.m. Vincent Piccirilli took a roll call of School Building Committee members present.

2. Approval of Meeting Minutes –October 18, 2023

Chairman Sideris asked for a motion on the Elementary school meeting minutes portion for September 20, 2023.

Vincent Piccirilli made a motion to approve the meeting minutes with Steve Magoon seconded. All were in favor on a roll call vote.

3. Review / Approval of Elementary Schools Project Monthly Invoices

Vivian Varbedian presented the Elementary school work completed September invoices.

August 2023 invoices are as follows w/total at \$2,694,065.08:

- Hill International – \$63,860.00
- ☑Ai3 Architects (Basic Services) - \$17,857.09
- ☑Ai3 Architects (Extra Services) - \$ 148.50
- Brait Builders (Payment Req # 40) – \$134,745.79
- ☑CTA Construction Managers (Payment Req #19) - \$1,553,652.40
- ☑Colliers International- \$9,726.76
- ☑Ridgeline Energy Analytics - \$1,035.00
- ☑Walecka & Sons (Movers) - \$112,157.50
- ☑FF&E Invoices - \$800,882.04

Chairman Sideris stated that Megan Langan (City Auditor) is fine with the invoices. Chairman Sideris asked for a motion to approve the Elementary School projects invoices for \$2,694,065.08. Vincent Piccirilli moves for approval of invoices with John Portz seconded. All were in favor on a roll call vote.

Lowell Elementary School Project Change Order No.10R1

Vivian Varbedian presented Change Order No.10R1 (Revision 1). Thomas Finnegan explained some PCOs mentioned below totaling \$51,825.49:

- PCO# 295 – CE #335 – Repeater Equipment Cabling -\$10,276.98

Thomas Finnegan explained PCO#295 as a request from the school department. This was a repeater equipment cabling on the 3rd floor of Lowell Elementary school. This is to have the school enhance the radios while in the building. It is completely separate from the BDA system and Police/Fire. This was done in the other schools. Dr. Galdston came with this request and was implemented before school started.

Chairman Sideris asked for a motion to approve Change Order No. 10R1. John Portz moves for approval of change order with Steve Magoon seconded. All were in favor on a roll call vote.

4. Executive Summary

Vivian Varbedian presented and reviewed the Executive Summary highlights for October 2023.

The Executive Summary reflects some images of Lowell Elementary school completion in the corridor, gym and cafeteria. Vivian Varbedian thanked everyone for the Ribbon Cutting ceremony. It was truly inspirational to see all the community come out and support the project.

The Lowell Elementary School has some remaining items that are being worked on to finalize the project. The GFRP, Millwork, Interior and Exterior Punchlist will continue throughout October/November 2023. This work will continue second shift. This will happen with hopes of finalizing towards the end of October early November before Thanksgiving. We will eliminate the staging area that's fenced in at the bottom of the hill at Lowell Elementary school. The trailers will go early November.

5. Elementary School Questions / Comments

Comment A – Vincent Piccirilli commented for the record that the issue with the noise from the condensers on the chiller is being investigated and when the team has a proposed solution or something that they would let me know so that I can inform the neighborhood.

Response – Vivian Varbedian stated that all is aware of the situation. The Architectural team as well as the engineering team knows what is going on via the onsite construction meetings. Once there is a resolution or additional information which we are working towards, this will be passed on to you and the Committee where then you can inform the neighbors as well.

6. End of Elementary School Project Business Meeting

Chairman Sideris ended the Elementary School Project Business meeting at 6:21pm.