



**ARCHITECT / ENGINEER REQUEST FOR PAYMENT**

Ai3 Architects LLC  
 526 Boston Post Road  
 Wayland, MA 01778

Town of Watertown / Watertown Public Schools  
 ATTN: Dr. Deanne (Dede) Galdston, Superintendent of Schools  
 30 Common Street  
 Watertown, MA 02472

Telephone: 508-358-0790  
 Fax: 508-358-0791

Telephone: (617) 926-7700  
 Fax: (617) 923-1234

Period Ending:

**September 30, 2020**  
**EXTRA SERVICES**  
**Invoice 0025E-1610.00**

Contract for: Watertown Elementary Schools

Project Phase	Approved Budget	Percent of Total	Previously Approved Payments	Request This Period	Total Complete to Date	% Complete	Balance to Finish
Phase 1: Hydrant Flow Testing	\$ 3,000.00		\$ 2,970.00		\$ 2,970.00	100.00%	\$ 30.00
Phase 2: Site Surveyor	\$ 80,620.00		\$ 79,519.00		\$ 79,519.00	98.63%	\$ 1,101.00
Phase 2: Traffic Study	\$ 17,600.00		\$ 17,600.00		\$ 17,600.00	100.00%	\$ -
Phase 2: Geotechnical Evaluation	\$ 66,965.00		\$ 66,965.00		\$ 66,965.00	100.00%	\$ -
Phase 2: On-Site Geotechnical Engineering During Site Excavation/Compaction (Construction Phase)	\$ 95,147.00		\$ -	\$ 22,286.55	\$ 22,286.55	23.42%	\$ 72,860.45
Phase 2: Hazardous Materials Investigation	\$ 15,400.00		\$ 15,400.00		\$ 15,400.00	100.00%	\$ -
Phase 2: Hazardous Materials Surveys, Monitoring, Testing and Inspections (Construction Phase)	\$ 144,368.00		\$ 4,950.00	\$ 88,000.00	\$ 92,950.00	64.38%	\$ 51,418.00
Phase 2: Site Permitting and Approvals Planning Board	\$ 49,500.00		\$ 48,015.00		\$ 48,015.00	97.00%	\$ 1,485.00
Phase 2: Hydrant Flow Testing	\$ 3,300.00		\$ 330.00		\$ 330.00	10.00%	\$ 2,970.00
Phase 2: Irrigation Services (Hosmer ONLY)	\$ 11,660.00		\$ 8,745.00		\$ 8,745.00	75.00%	\$ 2,915.00
Phase 2: Soil Characterization	\$ 16,500.00		\$ 16,214.00		\$ 16,214.00	100.00%	\$ 286.00
Phase 2: Installation Management of FF&E	\$ 38,000.00		\$ -		\$ -		\$ 38,000.00
Phase 2: LEED/Sustainability	\$ 200,000.00		\$ 200,000.00		\$ 200,000.00	100.00%	\$ -
Phase 2: Zoning or Regulatory Variances, Submittals, Approvals	TBD						
Phase 2: Design, Specifications and Procurement of Technology Equipment which is not part of the Building Infrastructure and/or Building Construction Contract Documents	By Owner						
<b>Totals</b>	<b>\$ 742,060.00</b>		<b>\$ 457,738.00</b>	<b>\$ 110,286.55</b>	<b>\$ 568,024.55</b>	<b>76.55%</b>	<b>\$ 171,035.45</b>

Architect:  
 Firm: **Ai3 Architects LLC**

Reviewed: Project Manager  
 Firm: Hill International, Inc.

Approved:  
 LGU: Town of Watertown

By:   
 Date: **9-30-20**

By: \_\_\_\_\_  
 Date: \_\_\_\_\_

By: \_\_\_\_\_  
 Date: \_\_\_\_\_





September 30, 2020

Dr. Deanne (Dede) Galdston, Superintendent of Schools  
Watertown Public Schools  
30 Common Street  
Watertown, MA 02472

Dear Dede,

The following invoice is for Lahlaf Geotechnical Consulting, Inc.'s (LGCI) time spent-to-date on the "Phase 2: On-Site Geotechnical Engineer During Site Excavation/Compaction (Construction Phase)" item for the Watertown Elementary Schools:

LGCI	
07/31/20 Invoice #1849-06 – Watertown Elementary Schools	\$ 5,618.95
08/31/20 Invoice #1849-07 – Watertown Elementary Schools	\$ 14,641.55
<u>SUBTOTAL</u>	<u>\$ 20,260.50</u>
10% Administrative Mark-Up as per Article 9.1 of the Contract for	
<u>Designer Services:</u>	<u>\$ 2,026.05</u>
<u>TOTAL</u>	<u>\$ 22,286.55</u>

This GRAND TOTAL amount of **\$22,286.55** is shown in our Architect / Engineer Request For Payment 0025E-1610.00 for the period ending September 30, 2020 for EXTRA Services.

If you have any questions please feel free to contact me.

Sincerely,

  
Kristen Baker, Office Manager  
Ai3 Architects LLC





# LGCI

Lahlaf Geotechnical Consulting, Inc.

100 Chelmsford Road  
Suite 2  
Billerica, MA 01862  
Phone: (978) 330-5912  
Fax: (978) 330-5056  
E-mail: LGCI@LGCinc.net  
Bill To

Mr. L. Scott Dunlap, AIA, LEED AP  
Ai3 Architects  
526 Boston Post Rd.  
Wayland, MA 01778

## Invoice

Invoice for Period Ending:	7/31/2020
Invoice No.:	1849-06
Date:	8/18/2020

Terms	Client No.	Project Name	Project Number	Location
Net 30	0850	Prop. Lowell, Cuniff & Hosmer	1849	Watertown, MA
Description		Qty	Rate	Amount
LGCI Proposal No. 19003 Work performed June 1 - July 31, 2020 - Cunniff School, Watertown				
Proposal No. 19003 amount -Cunniff			\$52,533.00	
Amount Previously Invoiced			\$20,691.00	
Current LGCI Invoice No. 1849-06			\$5,618.95	
Amount billed to date incl. this invoice			\$26,309.95	
Balance remaining from Budget amount			\$26,223.05	
Task 10 - Kickoff Meeting and Review Drawings Kickoff Meeting and Review Drawings - Cunniff School		1	798.00	798.00
Task 11 Geotechnical Engineer - Review Submittals including SOE Submittal		12.5	109.00	1,362.50
Senior Engineer - Review Submittals		0.9	138.50	124.65
Task 12 Field Services and Daily Field Observation Reports				
Field Engineer - 3 Site Visits		25.9	100.50	2,602.95
Field Engineer - Prepare Field Reports		3	100.50	301.50
Senior Engineer - 1 Site Visit		3.1	138.50	429.35
Make check payable to Lahlaf Geotechnical Consulting, Inc.				
<b>Total due this invoice</b>				\$5,618.95

<b>Balance Due</b>	\$5,618.95
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9/30/20  
0025E -  
1610.00



# LGCI

Lahlaf Geotechnical Consulting, Inc.

100 Chelmsford Road  
Suite 2  
Billerica, MA 01862  
Phone: (978) 330-5912  
Fax: (978) 330-5056  
E-mail: LGCI@LGCinc.net  
Bill To

## Invoice

Invoice for Period Ending:	8/31/2020
Invoice No.:	1849-07
Date:	9/18/2020

Mr. L. Scott Dunlap, AIA, LEED AP  
Ai3 Architects  
526 Boston Post Rd.  
Wayland, MA 01778

Terms	Client No.	Project Name	Project Number	Location
Net 30	0850	Prop. Lowell, Cuniff & Hosmer	1849	Watertown, MA
Description		Qty	Rate	Amount
LGCI Proposal No. 19003 Work performed August 1 - 31, 2020 - Cunniff School, Watertown  Proposal No. 19003 amount -Cunniff      \$52,533.00 Amount Previously Invoiced              \$26,309.05 Current LGCI Invoice No. 1849-07        \$10,252.20 Amount billed to date incl. this invoice    \$36,562.15 Balance remaining from Budget amount    \$15,970.85  4% Rate Increase 12 Months from 2019 increase occurred 8/11/2020. New rate from August 12, 2020  Task 11 Geotechnical Engineer - Review Submittals including SOE Submittal Senior Engineer - Review Submittals  Task 12 Field Services and Daily Field Observation Reports Field Engineer - 10 Site Visits Field Engineer - Prepare Field Reports Senior Engineer - Review Field Reports				
<b>Total due this invoice</b>				

**Balance Due**



# LGCI

Lahlaf Geotechnical Consulting, Inc.

100 Chelmsford Road  
Suite 2  
Billerica, MA 01862  
Phone: (978) 330-5912  
Fax: (978) 330-5056  
E-mail: LGCI@LGCinc.net  
Bill To

## Invoice

Invoice for Period Ending:	8/31/2020
Invoice No.:	1849-07
Date:	9/18/2020

Mr. L. Scott Dunlap, AIA, LEED AP  
Ai3 Architects  
526 Boston Post Rd.  
Wayland, MA 01778

Terms	Client No.	Project Name	Project Number	Location
Net 30	0850	Prop. Lowell, Cuniff & Hosmer	1849	Watertown, MA
Description		Qty	Rate	Amount
Work performed August 25 - 31, 2020 - Hosmer School, Watertown				
Proposal No. 19003 amount - Hosmer			\$52,533.00	
Amount Previously Invoiced			\$20,691.00	
Current LGCI Invoice No. 1849-07			\$4,389.35	
Amount billed to date incl. this invoice			\$25,080.35	
Balance remaining from Budget amount			\$27,452.65	
Task 12 Field Services and Daily Field Observation Reports				
Kickoff Meeting and Review Drawings		1	798.00	798.00
Field Engineer - 4 Site Visits		27.3	104.50	2,852.85
Field Engineer - Prepare Field Reports		5	104.50	522.50
Senior Engineer - Review Field Reports and Coordination		1.5	144.00	216.00
Make check payable to Lahlaf Geotechnical Consulting, Inc.				
<b>Total due this invoice</b>				\$14,641.55

**Balance Due** \$14,641.55

9/30/20

0025E -  
1610.00



September 30, 2020

Dr. Deanne (Dede) Galdston, Superintendent of Schools  
Watertown Public Schools  
30 Common Street  
Watertown, MA 02472

Dear Dede,

The following invoice is for Universal Environmental Consultants' time spent-to-date on the "Phase 2: Hazardous Materials Surveys, Monitoring, Testing and Inspections (Construction Phase)" item for the Watertown Elementary Schools:

UNIVERSAL ENVIRONMENTAL CONSULTANTS	
09/14/20 Invoice #8395 – Cunniff Elementary School	\$ 35,000.00
09/14/20 Invoice #8396 – Hosmer Elementary School	\$ 45,000.00
<hr/> SUBTOTAL	<hr/> \$ 80,000.00
 10% Administrative Mark-Up as per Article 9.1 of the Contract for Designer Services:	 \$ 8,000.00

This GRAND TOTAL amount of **\$88,000.00** is shown in our Architect / Engineer Request For Payment 0025E-1610.00 for the period ending September 30, 2020 for EXTRA Services.

If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kristen Baker', is written over a light blue horizontal line.

Kristen Baker, Associate | Office Manager  
Ai3 Architects LLC

**INVOICE #8396**

September 14, 2020

Accounts Payable  
Ai3 Architects LLC  
526 Boston Post Road  
Wayland, MA 01778

**Asbestos Monitoring and Air Sampling Services at the Hosmer School, Watertown, MA**

Professional Services:

Lump Sum Fee	\$ 75,000.00
Completed to date	\$ 45,000.00
Balance	\$ 30,000.00

Total this Invoice

\$ 45,000.00

9/30/20  
0025E-1610.00

**INVOICE #8395**

September 14, 2020

Accounts Payable  
Ai3 Architects LLC  
526 Boston Post Road  
Wayland, MA 01778

**Asbestos Monitoring and Air Sampling Services at the Cunniff School, Watertown, MA**

Professional Services:

Lump Sum Fee

\$ 35,000.00

9/30/20  
0025E-1610.00